

## Annual Education Plan (AEP)

The Annual Education Plan helps you take responsibility for your education, make informed decisions and plan for the future. Through assistance from teachers, counsellors, and parents, students can:

- Set **goals** for the school year and beyond
- Organize their **course selections** for each year of high school
- Explore **post-secondary** options
- **Track** their activities in order to better prepare a resume/portfolio

### GETTING STARTED

1. Visit [www.myBlueprint.ca/rainbow](http://www.myBlueprint.ca/rainbow)
2. **Log in** with your email and password. *Don't have an account?* Select your school from the New User box and follow the instructions to create an account.
3. **Link** to your guidance counsellor!

### ACTIVITY: GOAL SETTING

1. Select **Goal Setting > Start** from your Profile and **Add a Goal**
2. Add **ONE (1) Goal** and include an Action Plan (ie: Tasks) for how you plan to achieve it.
3. Add **TWO (2) more Goals**.
  - Remember to make your goals S.M.A.R.T.!

Grade	Expectations	
9 - 12	2 Short Term Goals	1 Medium/Long Term Goal

### ACTIVITY: POST-SECONDARY OR OCCUPATION PLANNING

1. Select **Post-Secondary or Occupation Planner > "Start"** (or "Update") from your Profile Page
2. Use the **Keyword Search** or **Filters** to narrow down your results
3. Find opportunities that interest you and **Favourite** (click the star) as many as required (see Expectations)

<b>Grade</b>	<b>Expectations</b>
<b>9</b>	Favourite 2 Occupations
<b>10</b>	Favourite 2 Post-Secondary Opportunities
<b>11</b>	Favourite 3 Post-Secondary Opportunities
<b>12</b>	Favourite 3 Occupations

### **ACTIVITY: HIGH SCHOOL PLANNING**

1. Select **High School Planner** > “**Start**” (or “Update”) from your Profile
2. Review and **Add Courses** to your plan (see Expectations)
3. Mark your previous courses as **Completed** and enter marks. (See your guidance counselor for your credit counseling summary)

<b>Grade</b>	<b>Expectations</b>
<b>9</b>	Plan Courses for Grade 10
<b>10</b>	Plan Courses for Grade 11 + Update Marks
<b>11</b>	Plan Courses for High School Graduation + Update Marks
<b>12</b>	Ensure High School Plan Meets Graduation Requirements + Update Marks

### **ACTIVITY: EXPERIENCES & RESUME**

1. Select **Experiences & Resume** > **Start** from your Profile
2. Add **Experiences** into each appropriate section (see Expectations)

<b>Grade</b>	<b>Expectations</b>
<b>9</b>	2 Extra-Curricular, Hobbies or Interests
<b>10</b>	Personal Profile + 5 Skills/Abilities
<b>11</b>	1 Work/Volunteer Experience or Achievement
<b>12</b>	Personal Profile + 2 Work/Volunteer Experiences or Achievements

### **Other Activities:**

You can also:

- Enter your number of volunteer hours.
- Upload files such as your current resume.
- Try one of the interest surveys **Explorations** or to find suggests for your post-secondary possibilities.

Try and get your plan to 100% complete. Remember to refer to your Annual Education Plan periodically and focus on achieving your goals. If you have questions, contact your guidance counsellor.